

AUGUST 2020

Covid-19 Response Plan



Mustard Seed Christian School

DIRECTOR

Tallery Briggs

BOARD MEMBERS

Sherry Ashbaugh, Cindy Brixey, Penny Keller

PASTOR

Rev. Joshua P. Kerr

CORE VALUES FOR COVID-19 RESPONSE



EDUCATION

A stimulating educational experience with enriching extracurricular opportunities



SOCIAL

Opportunities for students to grow socially among peers



SAFETY

Take every possible precaution to protect the health of students, families, and staff



RESPONSE

Respond quickly and responsibly to circumstances beyond our control.

THE PLAN

Mustard Seed Christian School is a ministry of the First Presbyterian Church in Claremore, OK, and is managed by Director Tallery Briggs. Direct oversight of school operations is provided by the Mustard Seed Christian School Board. All aspects of the ministry of First Presbyterian Church are overseen by the FPC Session, the elected council of elders. This plan was primarily compiled from authoritative state and national resources by Director Briggs in consultation with Rev. Joshua P. Kerr, FPC Pastor, Mustard Seed Christian School staff, the Mustard Seed Christian School Board, and the FPC Session. The Session gave final approval for this plan on July 30, 2020. It is our belief that Christians are called to take all possible measures to preserve and protect the lives of those in our care and our community while also trusting in God to see us through difficult times. Questions about Mustard Seed Christian School or this plan should be directed to Director Briggs at mustardseedschool1978@gmail.com or 918-342-4585. Alternatively, Rev. Kerr may be reached at therevkerr@gmail.com or 918-341-3562.

POLICIES AND PROTOCOL



ENTERING THE BUILDING

- Daily temperature checks will be performed on all students upon entering the building. We require a temperature of below 100 degrees to attend school.
- We ask that parents / guardians take your student's temperature prior to coming to school each day.
- We ask that parents perform a daily self-check for signs of COVID-19 in your student. If your student shows any of the following signs, please keep them at home.
 - Persistent cough
 - Sore throat
 - Fever greater than or equal to 100 degrees Fahrenheit
 - Chills or repeated shaking with chills
 - Shortness of breath or difficulty breathing
 - Loss of taste or smell
 - Fatigue
 - Muscle or body aches
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea
 - Persistent headache
- Staff will check their temperature before they leave home, or upon arrival, and log it daily in the office.
- Only essential personnel will be allowed in the building. If you need to pick up your student from school during the day, we ask that you call the office and wait in your car for your student to be brought to you. If a visitor does need to enter the building, they will be screened for the signs of COVID-19 listed above, their temperature will be taken, they will be required to wear a mask, and will be required to wait in the office or other designated area away from students.
- We will work as a staff to develop protocol to eliminate parents/guardians gathering at drop off and pick up. We require that parents/guardians wear masks at drop off and pickup and maintain 6 feet of space between families.
- Elective teachers will be required to wear proper PPE and check in with the office for a daily self-check and temperature check.

SANITATION, PERSONAL HYGIENE AND PERSONAL PROTECTIVE EQUIPMENT (PPE)

- Students are encouraged to wear masks but are NOT required. See waiver for more information.
- Teachers are required to wear a cloth face covering or face shield and may only remove it when instruction requires it (phonics, PE, etc.).
- Staff will continue to wear gloves during lunch, bathroom breaks, and diaper changes. This is our normal protocol.
- Staff will continue to practice OKDHS protocol for diaper changes. This is our normal protocol and can be found on the Facebook class pages.
- We will continue to have hand sanitizer in all classrooms. This is our normal protocol.
- We will continue lessons on germs and hand washing hygiene. This is our normal protocol.
- Students will need to bring a clean, non-breakable water bottle to school daily. The water fountains will be closed.
- Bathroom, lunch, and recess schedules will be adhered to strictly, as will hallway movements, to avoid mixing groups as much as possible.
- We will sanitize student hands before entering the restrooms, encourage proper hand washing hygiene, then sanitize the restrooms when each class leaves to try to reduce the spread of germs between classes.
- Our PreK1 class is a shoe-free classroom. Students and staff must remove their shoes before entering the room.
- Staff will continue to regularly and consistently disinfect items and areas daily. This is our normal protocol.

COVID-19 PREVENTION, PROTOCOL AND RETURNING TO SCHOOL

- Classroom space and staffing does not allow for students to achieve the recommended guideline of 6 feet of space for social distancing; however, social distancing will be practiced when feasible.
- If a student or faculty member tests positive for COVID-19, additional sanitary measures will be implemented to prevent the spread of the virus.
- If a student or staff member tests positive for COVID-19, families will be notified.

PREVENTION, CONTINUED

- Along with the daily building entry procedures, teachers will monitor students for symptoms. Children who arrive at school with, or develop any of, the symptoms listed on Page 2 will be sent home and allowed to return when the symptoms are no longer present. If a fever is present, students must be 72 hours fever free WITH NO MEDICATION in order to return. A child who is presenting any of the symptoms on Page 2 but has a doctor's note stating that they are being treated for the cause of the symptom and are not contagious will be allowed to return.
- In regard to exposures, diagnoses, and positive tests, Mustard Seed Christian School will adhere to the following CDC guidelines:
 - Anyone who has had close contact with someone who has tested positive for COVID-19 should stay home for 14 days after exposure, based on the time it takes to develop the illness.
 - Any student or staff member who tests positive and has COVID-19 symptoms may not return to school until they have one negative COVID-19 test and a doctor's note or they meet ALL 3 of the following requirements:
 - At least three days (72 hours) with no fever without the use of fever reducing medication,
 - Diminished respiratory symptoms, AND
 - Ten days since symptoms first appeared.
 - The negative test results should be provided to the school upon return.
- If someone does test positive for COVID-19, the classroom(s) or areas affected will be closed.
- If a student, class, or building must close due to a COVID 19 outbreak, tuition will not be reduced or refunded.

STARTING SCHOOL

- All families must sign the attached Liability Waiver, Mask Policy, and Health Pledge. Your student will not be allowed to enter the building without these forms signed.
- We will host a virtual Meet the Teacher on Wednesday, August 12th via Facebook. We will add all parents/guardians to our private class pages before this date. The in-person Meet the Teacher listed on the school calendar for August 9th at noon is cancelled.

STARTING SCHOOL, CONTINUED

- We will post school supply drop off times for the week of August 10th-12th. Supplies must be dropped off BEFORE the first day of school (August 13th) to reduce the size of our gatherings.
- On the first day of school, we ask that you take pictures at home. If using our school sign or building for pictures, remain 6 feet apart from other families with all adults wearing masks, unless they are in the picture.

MORE INFORMATION

- <https://sde.ok.gov/sites/default/files/Return%20to%20Learn%20Oklahoma.pdf>
- www.cdc.gov
- https://www.ok.gov/health/County_Health_Departments/Rogers_County_Health_Department/

"For truly I tell you, if you have faith the size of a mustard seed, you will say to this mountain, 'Move from here to there,' and it will move; and nothing will be impossible for you."

Matthew 17:20

LIABILITY WAIVER

We/I acknowledge the contagious nature of the Coronavirus/COVID-19 and that the Center for Disease Control and Prevention and many other public health authorities have issued various guidelines to prevent the spread of the disease.

Mustard Seed Christian School and First Presbyterian Church Claremore Inc. have put in place preventative measures to reduce the spread of the Coronavirus/COVID-19 in accordance with Guidelines issued by the Center for Disease Control and Prevention and/or the Oklahoma State Department of Health and/or any State Agency having authority over the operation of the school.

We/I further acknowledge that Mustard Seed Christian School cannot guarantee that I, my child, or my family members will not become infected or exposed to the Coronavirus/Covid-19 as a result of my child's attendance at Mustard Seed Christian School.

We/I hereby release Mustard Seed Christian School and First Presbyterian Church Claremore Inc., and its employees or volunteers, from any and all liability related to covid-19 which might occur as a result of my child attending the Mustard Seed Christian School, and that we/I understand that under Title 76 Oklahoma Statutes 111, that Mustard Seed Christian School and First Presbyterian Church Claremore, Inc. will not be held liable for any and all causes of action, claims, demands, damages, costs, expenses and compensation for damage or loss that may be result from my child's exposure or potential exposure to COVID-19 while attending Mustard Seed Christian School.

We/I voluntarily wish to enroll our/my child in Mustard Seed Christian School and acknowledge that attendance may increase me and my child's risk to exposure to the Coronavirus/COVID-19.

Signature

Date

MASK POLICY

I understand that if I choose to send my student with a mask to school, the teacher will do their best to help them keep it on and stay safe. I also understand that if the mask causes a distraction or is dangerous to them or others and/or sacrifices the integrity of the educational environment, I will be notified and my child may be asked to remove their mask and put it in their backpack.

Signature

Date

MUSTARD SEED HEALTH PLEDGE

I pledge to do the following in order to keep everyone as safe as possible:

- Check my student's temperature daily
- Not give my student fever-reducing medicine in order to mask a fever
- My student, or any family member living in the home, has not had a fever of 100 degrees F or higher in the past two weeks
- Keep my child home from school if they present any of the symptoms on the daily self-check list on Page 2
- Get my child tested for COVID-19 if they have experienced symptoms on the daily self-check list on Page 2
- Notify the office immediately if anyone that we have come in contact with has a confirmed positive COVID-19 test, and self-quarantine or get tested for COVID-19 and provide those results to the office.
- Practice social distancing and wear a mask when appropriate to protect everyone from the spread of COVID-19 on the MSCS campus.

I understand that violation of this pledge may subject my child to being unenrolled from MSCS.

Signature

Date